

Greenfield Elementary Color Printer Names

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If you are having problems printing to one of the color printers, please check that you are sending your print request to the correct printer. **Since the beginning of the school year, some printer names have changed, thus, the printer that worked for you a few weeks ago, may not work for you now.**

Below are the correct color printer names. Please make sure that if you add a printer to your Printers and Faxes folder, that it has the correct name.

1. Color Printer in the **Computer Lab** = GRE-**C105**-DELL5110-01 on **DHE-VP1**.bps-staff.birmingham.k12.mi.us.
2. Color Printer in the **Art Room** = GRE-**D102**-DELL5110-01 on **dhe-vp1**.bps-staff.birmingham.k12.mi.us.
3. Color Printer in the **Media Center** = GRE-**A103**-HP4600-01 on **DHE-VP1**.bps-staff.birmingham.k12.mi.us.
4. Color Printer in the **2nd floor conference room** = GRE-**C210**-DELL5110-01 on **DHE-VP1**.bps-staff.birmingham.k12.mi.us

In your Printers and Faxes folder (Start – Printers and Faxes) you will see the name of the black and white printer in your classroom as the default printer and at least one color printer. The color printer is part of your computer profile and will appear in this folder whenever you are logged on.

The key to determining whether you have the proper color printer or not, is whether the full name includes “dhe-vp1” (caps or lower case, it doesn’t matter). If the color printer has “dhe-ps1” or “dhe-ps2” or anything other than “dhe-vp1”, then it is the wrong one and you should delete the printer. To delete it, right click on it, and select Delete from the short menu.